

School District Employee Report (SDER)

Procedural Changes

New in FY 2006

I. Summary of Application Changes

(None of these changes will require a file format change in the upload file)

1. **Inclusion of personnel data for SmartSchoolsPlus purchased services Personnel or from ESI Leased Personnel: need all requested information including years of experience, education, racial ethnicity, etc.**
2. **Collecting Total Salary: in prior years only the teacher's contracted amount has been collected under salary. The Total salary to include M&O, CSF, IIF, FDK, Career Ladder and OPIP amounts must now be collected.**
3. **Any teacher paid out of any of the funds indicated above (M&O, CSF, IIF, FDK) shall be included in the TEI calculation.**
4. **Position codes have been added**

II. Justification

1. **To meet ADE, state (ARS 15-941) and federal requirements (CCD and NCLB, Section 1119 Qualifications for Teachers and Paraprofessionals), school districts are required to submit all SDER requested data for all personnel including the purchased services personnel (i.e., personnel contracted through a third party vendor but filling a teacher or other position in the district or charter school). The following issues have surfaced due to the fact we are not collecting data from third party providers such as SMARTSCHOOLSPlus.**
 - **Classroom Size calculations and pupil teacher ratios exclude the purchased service employees from Smart Schools**
 - **Average salary calculations are inaccurate due to not collecting purchased services personnel data**
 - **Full classrooms of students are being reported without teachers, data for schools exclude principals and data for districts exclude superintendents.**
 - **Racial Ethnic data excludes all purchased service employees**
 - **Reporting to Federal Government for inclusion in CCD and other national reports is inaccurate**

2. Total salary amounts included in the SDER submittal, including CSF, IIF, FDK, Career Ladder and OPIP amounts, will better represent the average teacher salaries in the State of Arizona.

SDER Instructions are being revised to include all procedural changes. Further notifications and instructions will follow by the end of this week, September 16, 2005. Again, please note that file format changes to the upload file will not be required!

If you have specific questions or concerns about these changes, please contact Shirley Willis at 602-542-8245 (email to swillis@ade.az.gov) or Bonnie Betz at 602-542-8244 (email to bbetz@ade.az.gov).